



CANNON BUILDING  
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STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

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<b>PUBLIC MEETING MINUTES:</b>	<b>BOARD OF CLINICAL SOCIAL WORK EXAMINERS</b>
<b>MEETING DATE AND TIME:</b>	<b>Monday, January 5, 2009 at 9:00 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building
<b>MINUTES APPROVED</b>	February 2, 2009

#### **MEMBERS PRESENT**

Ralph Robinson, Professional Member, **President**, Presiding  
Philip Thompson, Professional Member, **Vice President**  
Diane Postell, Professional Member, **Secretary**  
Barbara Reed, Public Member  
Joseph McDonough, Public Member

#### **DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Eileen Kelly, Deputy Attorney General  
Shauna Slaughter, Administrative Specialist II  
James Collins, Director

#### **MEMBERS ABSENT**

Fran Franklin, Professional Member  
Louise Allen Frazier, Public Member

#### **ALSO PRESENT**

Gail Levinson, Clinical Social Work Society of Delaware  
Julie Jenks Zorach, Clinical Social Work Society of Delaware  
Christina Eilers  
Juli LaBadia, Court Reporter, Wilcox & Fetzer

#### **CALL TO ORDER**

Mr. Robinson called the meeting to order at 9:05 a.m. Board introductions took place for the benefit of the new member, Joseph McDonough.

#### **REVIEW OF MINUTES**

The Board reviewed the November 17, 2008 minutes for approval. Mr. Robinson made a motion, seconded by Ms. Postell, to approve the minutes as presented. Motion carried with Mr. McDonough abstaining.

#### **UNFINISHED BUSINESS**

Sign Amended Order for Sachin Karnik

The Board reviewed the revised Order for Mr. Karnik. Mr. Robinson made a motion, seconded by Ms. Postell, to accept the Order as written. Motion carried with Mr. McDonough abstaining.

Review Letter of Response for National Association of Scholars Inquiry Regarding CSWE Accreditation – Ralph Robinson

The Board reviewed a draft letter prepared by Mr. Robinson in response to the National Association of Scholars inquiry regarding CWSE accreditation. Ms. Kelly suggested that the Board's website address be added to the letter. Ms. Reed made a motion, seconded by Ms. Postell, to approve the letter as amended. Motion carried with Mr. McDonough abstaining.

Hearing 9:15 a.m. – Rules and Regulations, Section 4.0

At 9:23 a.m., the Board held a public hearing for the proposed amendments to its regulations in section 4.0 Professional Supervision. Verbatim testimony was recorded by the court reporter. Ms. Kelly stated the reason for the hearing. The affidavits of publication from The News Journal and The Delaware State News were marked as board exhibits 1 & 2 respectively. Written comment, in the form of an email, from Russell Buskirk was marked as board exhibit 3. Ms. Kelly read the written public comment from Mr. Buskirk. The Board gave an opportunity for verbal public comment. Public comment was provided by Gail Levinson and Julie Jenks Zorach. At 9:32 a.m., the board went off the record for deliberations. The proposed changes were reviewed by the Board. The Board went back on the record at 9:40 a.m. Mr. Robinson made a motion, seconded by Mr. Thompson, to adopt the regulations as proposed. Motion carried with Mr. McDonough abstaining. The final order was signed by all members present.

**NEW BUSINESS**

License Issuance Authority: James Collins, Director

Mr. Collins addressed the Board regarding the current license issuance process. Mr. Collins suggested that the Board appoint a member to be the credentialing person, and another member as a back-up, to review the applications when they are complete and then allow the Division to issue the license upon satisfactory review. Then the Board would ratify the decisions at the next meeting. This process would improve the time it takes for applicants to be licensed and would also allow the Board to focus more of their meeting time toward reviewing their statute and regulations to make necessary changes. The Board requested additional information regarding the Division's process prior to the Board or credentialing person reviewing applications. Ms. Slaughter will review the Division's process with the Board at the February meeting.

Review of Application to sit for the ASWB exam – Jacqueline Parrish

The Board reviewed Ms. Parrish's application to sit for the ASWB exam. Mr. Thompson made a motion, seconded by Ms. Postell, to approve the application. Motion unanimously carried.

Review of Application to sit for the ASWB exam – Ruth Harrison

The Board reviewed Ms. Harrison's application to sit for the ASWB exam. Mr. Thompson made a motion, seconded by Ms. Postell, to approve the application. Motion unanimously carried.

Review of Application to sit for the ASWB exam – Mary Klesius

The Board reviewed Ms. Klesius' application to sit for the ASWB exam. Mr. Thompson made a motion, seconded by Ms. Postell, to approve the application. Motion unanimously carried.

#### Review of Application for Initial Licensure – Sally Packard

The Board reviewed Ms. Packard's application for initial licensure. Mr. Thompson made a motion, seconded by Ms. Postell, to approve the application. Motion unanimously carried.

#### Review of Application for Initial Licensure – Christina Eilers

The Board reviewed Ms. Eilers' application for initial licensure. Mr. Thompson made a motion, seconded by Mr. Robinson, to propose to deny the application due to there being an open complaint against Ms. Eilers. Ms. Postell recused herself from the vote because she is the contact person on the complaint. There were three votes for the PTD motion and one against. The motion did not carry because the Board needs to have four affirmative votes to take action. Mr. Robinson made a motion, seconded by Mr. Thompson, to table the application until the February meeting when the two absent Board members will be present to vote. Motion carried with Ms. Postell recusing.

#### Review Requests for Extension of Time to Obtain Required CE

The Board reviewed Marie Miller's request for an extension of time to obtain the required CE for renewal. Mr. Thompson made a motion, seconded by Ms. Postell, to approve Ms. Miller for a 120 day extension. Motion unanimously carried.

The Board reviewed Patricia Sharp's request for an extension of time to obtain the required CE for renewal. Mr. Thompson made a motion, seconded by Ms. Postell, to approve Ms. Sharp for a 90 day extension. Motion unanimously carried.

The Board reviewed Gwynne Hoffecker's request for an extension of time to obtain the required CE for renewal. Mr. Thompson made a motion, seconded by Ms. Postell, to approve Ms. Hoffecker for a 120 day extension. Motion unanimously carried.

The Board reviewed Kevin Hoffecker's request for an extension of time to obtain the required CE for renewal. Mr. Thompson made a motion, seconded by Ms. Postell, to approve Mr. Hoffecker for a 120 day extension. Motion unanimously carried.

#### Review Order/Plea Agreement for Revocation of LCSW License for Stephen King

The Board reviewed an Order and Plea Agreement submitted by Deputy Attorney General, Barbara Gadbois, in which the State requested that Mr. Stephen King's license be revoked. In the Plea Agreement Mr. King agreed to his LCSW license being revoked and he agreed that he would not reapply for licensure in Delaware. Mr. Robinson made a motion, seconded by Ms. Postell, to revoke Mr. King's license. Motion unanimously carried.

#### Election of Officers

Mr. Robinson made a motion, seconded by Ms. Reed, to nominate Mr. Thompson as board President, Ms. Postell as Vice President, and Dr. Franklin as Secretary. Motion carried unanimously. The Board will verify that Dr. Franklin accepts the position of Secretary at the February meeting.

#### **OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)**

There was no other business before the Board.

### **CORRESPONDENCE**

#### **ASWB – Association News – December 2008 Edition**

Ms. Slaughter advised the Board that she has received the December 2008 edition of the ASWB Association News if anyone is interested in reviewing it.

### **PUBLIC COMMENT**

Ms. Levinson and Ms. Jenks Zorach provided the Board with a draft of proposed statute changes that they intend to take to the legislature. They have requested that the Board review the proposed changes and provide feedback at the February meeting. They have also asked that the Board review their application to see if there is any reference to practicing without a license in the questions that applicants are required to answer.

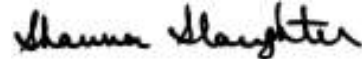
### **NEXT MEETING**

The next meeting will be held on February 2, 2009, at 9:00 a.m. in Conference Room B.

### **ADJOURNMENT**

Mr. Thompson made a motion, seconded by Mr. McDonough, to adjourn the meeting. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 12:41 p.m.

Respectfully submitted,



Shauna Slaughter, Administrative Specialist II  
Delaware Board of Clinical Social Work Examiners